Issue Board Policies

1. Issues should go on the board in order of importance
2. When working on an issue, make a branch for it and later ask to have it merged
3. If you want to work on an issue, assign yourself to it
4. Have issues labeled and categorized properly.

Rules for naming issues:

1. Be clear/concise
   1. Make sure the name of your issue accurately describes what needs to be accomplished.
2. Use appropriate language
   1. This shouldn't have to be explained. If you get flagged for this rule, you are doing something wrong.
3. Don’t put the entire issue in the name
   1. The name should be a quick summary of the issue, details go in the issue.

Categorizing Issues

Labels

|  |  |
| --- | --- |
| Bug | For fixing bugs in the software |
| Documentation | For documenting how our code and our coders work |
| Duplicate | This issue already exists |
| Enhancement | This is how we can make the code better |
| Help Wanted | This needs attention from more experienced programmers |
| Important | Do this ASAP (Also move it to the top) |
| Invalid | Something’s wrong here |
| Legacy Software | Code from previous years |
| Question | What it says on the tin |

Categories

|  |  |
| --- | --- |
| To Do | Work that needs to be done that has not been started yet |
| In Progress | Someone is working on this |
| Mentor Review | This needs to be seen by a mentor (e.g. Cole, Mr. Francis, and Max.) |
| Done | Completed |